

**Northern New Mexico College  
MEETING MINUTES**

Meeting:	<b>ACCREDITATION COMMITTEE</b>	<b>Wed Mar 5 2008</b>
Members:	Bernadette Chavira-Merriman, Mike Costello, Lori Franklin, Loretto Garcia, Meredith Garcia, Tom Garcia, Jose Griego, Dan McLaughlin, Drew Mendez, & Tony Sena	Time Convened: 2:00 pm
Absent:	Alfredo Montoya, Nancy O'Rourke, & Gilbert Sena	Time Adjourned: 2:45 pm
Guests:	None	Location: BOR room
Facilitator:	Tom Garcia	Recorder: Dan McLaughlin

Findings, analysis, conclusions	Actions	Pers
<p><b>Looking back.</b> Tom brought everyone up to speed about the work of the committee. Its work includes 1) updating the Systems Portfolio, 2) developing new reportable action projects, 3) preparing for the Fall 2008 strategic planning retreat, 4) developing a cross-walk between AQIP and PEAQ accreditation, and 5) two-page Systems Portfolio summary.</p> <p>Lori reported that a copy-editor has been contracted for final production of the Systems Portfolio.</p> <p>After the previous meeting, Tom distributed the HLC guidelines for the Systems Portfolio. Among other things, the document recommends different lengths for each section. They are not all the same.</p> <p>Dan has developed a plan for the assessment RAP using the HLC/AQIP template. The other RAP coordinators need to complete their plans.</p> <p>Jose asked about the status of academic assessment. Dan explained that about 90% of the College's 50 priority programs have developed outcomes; 60% have measures; about half have action plans; and about 10% have started entering data. Jose stressed that all programs need to gather and analyze student learning data and revise programs on that basis.</p>	<p>Attend to length recommendations for the Systems Portfolio.</p> <p>Send template to RAP coordinators; help them upload info on HLC website.</p>	<p><b>Systems portfolio champions</b></p> <p><b>Dan</b></p>

**NEXT MEETING  
Wed Mar 19, 2008  
2:00-3:00 in the PCR room**