

**Northern New Mexico College
MEETING MINUTES**

Meeting:	Student Learning Achievement Committee (SLAC)	Date:	Tue Nov 27 2007
Members:	David Barton, Rose Cavalcante, Jeff Hawkins, Pam Lapcevic, Pam Piccolo, Lou Schiano, & Andy Salazar	Time Convened:	12:30 pm
Absent:	Dru Duran, Alejandro Gonzales-Aller, Marcos Cavalcante, & Quentin Wilson	Time Adjourned:	2:00 pm
Guests:	None	Location:	BOR room
Facilitator:	Dan McLaughlin	Recorder:	Dan McLaughlin

Findings, analysis, conclusions	Actions	Pers
Approval of agenda	Approved by consensus.	
Approval of previous minutes	Approved by consensus.	
Reports		
1. Assessment Director.		
a. WEAVE dashboard update. At this point in the semester, 24 programs have developed mission statements, 27 have outcomes in place, and 14 have measures identified, with an additional 6 still working on the measures. We are about half way to our goal of missions, outcomes, and measures in place for all 54 priority programs by the end of the semester.	Keep working with colleagues to achieve semester goal.	Assmt Dir and all SLAC members
b. What's coming up next: action planning to implement data collection plans. Already some depts are entering into next phase of assessment work: constructing data work-flows to insure data collection so as to implement assessment plans. A draft action planning template was displayed. One suggestion for the form: add a column on far right for "date completed." A future "Jam Session" could be devoted to demonstrating use of the form.	Make change to draft form; hold an early Jam Session on data collection action planning.	Dan
c. General Education Committee update. Dan explained that he is working with Meredith Garcia to develop a new standing faculty committee that will oversee all aspects of Gen Ed program development and assessment. Given the time it will take to formally adopt the plan for the new committee, Dan is working with Meredith and the Provost to identify a working group of interested faculty members that will start working on Gen Ed assessment, in particular, soon after the Xmas break.	Get faculty committee in place with the Faculty Senate. Identify a working group that will begin assembling Gen Ed assessment ASAP.	Dan
d. NMHEAR conference and presentation. Responsive to an administrative suggestion to present at NMHEAR, Dan submitted a presentation proposal for a 45 min presentation on Fri Feb 29. If the proposal is approved, Dan will invite SLAC colleagues to participate.	Stay tuned for word about NMHEAR presentation proposal. Organize conference participation after xmas break.	Dan

