



NNMC BOARD OF REGENTS REGULAR MEETING
FEBRUARY 23, 2023

The Board of Regents of Northern New Mexico College held a Regular Board Meeting on Thursday, February 23, 2023. Board Members in attendance were Board President Michael A. Martin, Regent Porter Swentzell, Regent Erica Velarde, Regent Ruben Archuleta, Regent Evelyn Juarez.

Staff Present: Hector Balderas, JD, CFE, Ivan Lopez Hurtado, Ph.D., Provost and Vice President for Academic Affairs, Theresa Storey, Chief Financial Office/Compliance Officer, C. Vince Lithgow, III, Accountant, Sandy Krolick, Creative Director, Communications & Marketing, Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs, Carmella Sanchez, Director, Institutional Research, Courtney Bruch, Director of Assessment & Accreditation, Arin McKenna, Staff Writer/Reporter, Communications & Marketing, Bruno Guedes, Student Life/Coordinator of Student Life, Evette Abeyta, Budget Director, Cindy Martinez, HR Admin., Stephanie Sandoval, Human Resources Generalist, Juan Gallegos, IT, Ram Khalsa, Veteran's Center, Kristy Alton, Title V CASSA Project Director, Sara McCormick, Career Services, Joshua Lopez, HEP and CAMP Recruiter, Courtney Bruch, Director of Assessment & Accreditation, Analise Lopez, IT, Don Appiarius, Interim Dean of Students, Lynn Chamberlain, Title III Director, Stephanie Sandoval, Human Resources Generalist, Patrice Trujillo, Health & Safety Manager, Deborah Trujillo, IT, Janice Baca, Registrar, Jacob Pacheco, HEP Director, and Amy Peña, Executive Office Director

Faculty Present: Joaquin Gallegos, Lori Baca, Ashish Nandy, Ellen Trabka, Rhiannon West, Sneha Chakradham

Others Present: Rio Grande Sun, Family of Olivia Martinez, Geno Zamora

I. CALL TO ORDER

Board President Martin called the meeting to order at 1:04PM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the agenda.

Regent Swentzell moved to approve the agenda as presented. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

III. OLIVIA MARTINEZ FAMILY SCHOLARSHIP

Board President Martin stated he wanted to ask the family of Olivia Martinez to join the Board of Regents Meeting. They endowed a scholarship in her memory and he was fortunate enough to serve with Regent Martinez 30 years on this Board. Board President Martin asked the family to tell the Board of Regents about Olivia and the President has a plaque to present the family.

Mr. Chris Martinez thanked the Greater Espanola Community Development Corporation who started the whole process by putting up some money for his mother in her memory. That started the whole ball rolling. His family got together about the possibility of making this a perpetual thing, not just dished out over two years and her name is not remembered. They were glad to be able to turn this into an endowment something that could go on and on. Mr. Martinez thanked Board President Martin for acknowledging his dad's service to Northern 30 years ago. He was very happy and very proud of the college and now as he was saying earlier, he is surprised how it has grown. Mr. Martinez stated his mom loved her community and her volunteer work with the Greater Espanola Valley Development Corporation, Main Street and other committees that she served on is a testament of how much she loved Espanola and the Valley and education. She instilled education, the importance of Mr. Martinez and his sister and every young person she met. She encouraged education. They are proud that her name could live on in education in the Valley.

Board President Martin thanked Mr. Martinez and stated the rest of the Regents would like to extend their thanks. Regent Swentzell stated he really appreciates the thoughtfulness of establishing this scholarship opportunity and it really goes to the spirit of Northern which is providing opportunities for people to seek education and seek out certifications and all that Northern has to offer and it serves this whole region. What a special opportunity and a great way to continue to remember and pass that on to future generations. Regent Velarde thanked the family and stated it is a beautiful way to honor and her memory and the things she did, the energy, it is amazing. Regent Velarde hopes when she is gone her kids will do the same for her and remember her and honor her in that kind of way. Thank you for helping future students because they have no idea how much that helps our student, our students are some of the ones most in need. Thank you again. Regent Archuleta stated what a nice way to honor such a beautiful lady. Regent Archuleta stated he knew Chris' mom and she was a nice lady and he got to know Chris, they play on the 45 and older league on Sunday league. It is nice honor and thank you for helping the college. Regent Juarez stated similar to her fellow Regents she wants to thank the Martinez family. The scholarship is going to be a tremendous blessing for our students and will provide them the extra push they need to pursue their academics and their career. She knows how much of a difference scholarships made in her undergrad career and she was very grateful for it and she knows many students will be grateful to the family.

Board President Martin stated he would also like to recognize two members of the development corporation. Lori Baca stated there is just one. Board President Martin asked Ms. Baca if she would like to share some thoughts of Ms. Martinez. Ms. Baca stated she was on the committee with her for about the last ten years. (inaudible). Olivia really wanted to do the best she could do for her community, including the students at this college and she was always pushing to get us to do things that otherwise may have not gotten done. Dr. Baca stated she will miss her and a lot of people will miss her.

Board President Martin stated there is a plaque President Balderas would like to present to the family and they will take pictures after that. President Balderas stated he would like to thank the family for being here. He is going to offer a little gratitude of someone who didn't know her necessarily and is coming into a situation now where, they heard him asking how they are doing now that she is gone and the reason he asked that is because it is so important for every community to have doers that take up the mantle of stewardship and leadership and clearly she was a loss to the family, to our community here but President Balderas wanted to thank the family because her investment means two things. Her legacy is going to continue and that doer type of mentality that she had hopefully will inspire students to continue that legacy. The other thing President Balderas would like to thank the family on behalf of Northern is her stewardship, we are going to have to carry on some of her legacy. Clearly, she set a very high standard and President Balderas stated he wanted to thank the family for their generosity because we don't always have community that is generous. We don't always have community that really is going to do the hard work. The recognition is easy the hard work and finally number three, what a tone that she is setting. President Balderas presented the plaque to the family of Olivia Martinez.

IV. PUBLIC INPUT

None.

V. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Housing Committee

Regent Archuleta stated the committee is still at a standstill. They have a meeting in April and have a few people they will be meeting with. There are no updates at the moment.

2. Audit, Finance, Facilities Committee

Regent Velarde stated they had a good quick meeting yesterday. They reviewed September again because it was not on the full Board meeting. They also discussed December as well. We will hear more on that later in the meeting. We have Theresa who is new to the family and she will be reporting on this later on.

3. Academic and Student Affairs Committee

Regent Swentzell stated the committee met yesterday and items discussed are on the agenda for later. It was a good meeting.

4. President's Evaluation Committee

Board President Martin stated Regent Velarde and Regent Swentzell will come up with a form to evaluate the President. Regent Velarde stated Geno initiated the documents and they will be reviewed in the meeting. There is a meeting scheduled March 2nd and they will be taking that on.

Board President Martin asked for the deadline on the form. Mr. Zamora stated is the committee's intent to do a comprehensive review on March 2, do any tweaks and have a completed recommendation for the March meeting. The March 23rd meeting. We do have room for the April meeting in case the Board has feedback on March 23rd. This document is intended to be completed by the end of April at the latest but hope to have a good document on March 23rd for review.

VI. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of February 1, 2023.

Regent Swentzell moved to approve the minutes of February 1, 2023. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

VII. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

President Balderas presented the following to the Board of Regents. We have much to celebrate. It has been an amazing first couple of months and much of what he has encountered has to do with an amazing student services, student opportunities. Secondly, President Balderas has been very engaged in learning about all the academic programs, all the support programs. Really there is a lot here to celebrate. Finally, our financials and our financial stewardship and rounding out is a fast and furious community engagement.

President Balderas stated number one he would like to highlight that we recently took some amazing students to the New Mexico Legislative Roundhouse. Before that he allowed the students to meet some business leaders in Santa Fe. His whole goal was to surprise the students with an experience that wasn't just about academics or learning. His goal was to make these students feel like VIPs that they are important individuals. They were a little bit shy and President Balderas told them they were going to have lunch with him but they were really going to meet some leaders and they invited Regent Velarde to drop in on that and observe. President Balderas would like to do more of this type of leadership development which is essentially putting students not in a position where they learn but really where students understand that they are leaders and owners of their community, that we can already start doing special things as students. They said they are hooked. They want to go back. President Balderas introduced them to the Speaker of the House, to their Senator Leo Jaramillo, they took a picture and met the Secretary of Higher Education, they met the State Treasurer who is in charge of billions of dollars of assets. Many of these leaders were confirming they were much like the students we cherish. They were from communities, humble beginnings and that these Northern students could truly take positions of leadership as quick as possible. In addition to the legislative visit, President Balderas would like to congratulate the lady Eagles on earning a spot in the Continental Athletic Conference Tournament. Vince Lithgow was essential in supporting the Lady Eagles and they really made us proud and supported our school spirit.

NNMC at Gordon Research Conference on Speciation in Barga, Italy:

Dr. Rhiannon West and one of her students, Hope Lopez, attended a Gordon Research Conference on Speciation in Barga, Italy, where Hope presented a poster of the work she has been doing in Dr. West's lab with collaborators from LANL. Hope was one of only a few undergraduates at this prestigious conference. We want to thank NM-IBRE for providing the funds for them to attend and present at the conference.

In terms of Operations Excellence, President Balderas stated in the last meeting, he would love to just do what he calls Presidential duties, highlighting students, faculty, engaging in investors and stewards. He finds himself, especially this first 100 days and probably the first 6 months, one of the important functions of the new President is getting a real handle on operations, infrastructure and technology. Our students deserve more modern classrooms, more modern facilities and he is going to be passionate about trying to set a very high standard of planning and excellence and really try to go out and set an open benchmark and that is not really popular among traditional political or even educational leaders where they tell the truth about potentially how bad or good things are on campus. The challenge is we have some capital infrastructure challenges that are not at the level of a higher education institution. There are safety issues with roofing. There are health and safety issues that are not becoming of any public educational institution in the State of New Mexico. However, President Balderas stated he does not do that to question really where we are at, he does that in the spirit of students and faculty that it gives him a starting point and then it gives him an ending point of where we set those targets. He is excited and a good example of where this is going is he recently invited a contractor on campus for a beautification conversation and he is going to do an aerial shot of the entire facility and measure how much landscaping material we truly need to beautify the campus. In addition to him doing the in-kind aerial study, he has agreed to offer some of the decorative stone and rock as an in-kind donation. The opportunity to look at our fibre optics, our telephone systems or lack of security gives President Balderas really tangible conversations to have with business leaders across this country. Operations usually is a boring topic for a lot of people but it is an exciting topic because there will be tangible benefits to faculty and students and they will see measurements. For President Balderas, it just gives him a target of what serious conversations he can have with community leaders and the beautification and the modernization of this campus is in its infancy but once he gets a handle of the true needs of Northern, you will see a lot of support from the legislature, philanthropists and other stewards that want to be part of this fix up project. Our operations and assessment are on its way.

President Balderas stated College Presidents are like the Olympians of meetings and he has probably met more people that want to invest in the community in the first six weeks than even in previous positions. President Balderas stated the state of community support for Northern is exciting. President Balderas would also like to invite everyone on March 4th we will be showcasing Northern and will be bringing in some of our best recruits in the country and we cannot do that without highlighting student services, financial aid, all our other departments. We hope to invite as the Board on March 4th, a men's basketball recruiting event at 11:00AM and we hope to see everyone there. We think academic excellence and athletic excellence will really bring out future spirit.

Enrollment and graduation numbers: Dr. Ivan Lopez shared some good news about our enrollment and graduation numbers. Our enrollment this semester is up 10%, with 93 additional students. The number of credit hours our students are taking also grew by 10%. We expect those numbers to grow with enrollment in second 8-week classes.

President Balderas stated he wants to recognize our Student Senate and Student Life Office for sponsoring Black History Month events last week. One event that stands out is the passing forward of the Drum Major Award, which recognizes a community member, business or organization for outstanding service to the Española community. Last year's recipient, Charlie Riddick, Pastor at the First Indian Baptist Church of Espanola, chose Northern alumni Jerome Williams as this year's recipient. Jerome now works at El Centro Family Health. We're proud of Jerome's service to our community and of our student Senate and Student Life Office for carrying on this important recognition those who dedicate their lives to service.

Re-opening of the Center for the Arts Gallery:

We celebrated the re-opening of our Center for the Arts Gallery after the COVID-19 shutdown with an opening event for "LOOK OUT," a show featuring our Arts & Human Sciences faculty. The gallery exhibits included Johanna Case-Hofmeister's thought-provoking photography and Shane Tolbert's creative acrylics, with a sound installation based on the Fibonacci sequence by Dr. Robert Beshara.

The highlight of the evening was a performance of Indian classical dance by Sneha Chakradhar. It was obvious why Sneha was one of the dancers chosen to perform for former President Barack Obama during a trip to India. She enriched the performance by sharing the history of this dance form and the story that each dance told. Board President Michael Martin was among those in attendance at the event.

The Art Show will be open from 10am to 4pm daily until March 30. Don't forget to join us for the closing of the exhibit, from 6 – 8 p.m. March 30, which will feature film screenings of works by *Mateo Frazier and David Lindblom*

B. CUP/NMICC Report

None

C. NNMC Foundation

None

D. Introduction of Staff and Faculty

President Balderas gave a brief introduction to our new employees. Watch your email for more in depth introductions.

Cathy Berryhill is rejoining us as Visiting Professor of Teacher Education. She previously served as Dean of our former College of Education and as adjunct faculty. She has taught PreK to high school and remedial to graduate level classes as a college instructor. She has worked with faculty in Hispanic Serving Institutions across the nation.

Joseph Bisagna is a new Lab Technician for our Departments of Engineering and Technology. His technical trades experience includes drafting, construction, industrial plant maintenance and supervision. During several years at USPS his work included industrial planning and implementation of mechanized and automated plant processing. He has been a successful business owner in Santa Fe for the past 20 years.

Vanessa Kahin has been hired as an Academic Advisor. Vanessa has been involved in two TRiO programs, providing academic support services at Santa Fe Community College and serving as an instructor and tutor in TRiO at Eastern New Mexico University and for the Roswell Job Corps Center's reading and high school equivalency program.

Dr. Alberto Mares rejoins us as Visiting Professor of Teacher Education (a position he previously held) & Interim Director of Early Childhood Education. Alberto has been a preschool teacher, a special education teacher, a coach and consultant to school programs across New Mexico. He has also taught college courses at UNM and CNM. Edwina Romero joins us as Director of Dual Credit. Edwina has been at McCurdy Charter School for the last 3 years. She brings over 15 years of experience in various aspects of education, a strong commitment to higher education and a passion for helping students realize their potential and achieve their goals.

E. Executive Team Introductions

President Balderas introduced two new members of the Executive Team:

Denise Montoya, PhD, Chief of Staff/Vice President for Finance

Dr. Denise Montoya served as the Associate Vice President for Finance, Administration, and Government Relations and adjunct faculty for New Mexico Highlands University (NMHU). She served as the 2018-2019 HU President Leadership Development Fellowship program and former Human Resources/Payroll Director at NMHU. She is the President of P.S. People Strategy providing strategic planning, design and implementation of learning cultures, and human resources consulting services to a wide range of organizations. She is an accomplished faculty member and national speaker instructing courses at NMHU, UNM Continuing Education, CNM, and ITT Technical Institute. Dr. Montoya serves on the Los Alamos National Laboratory Foundation Board of Directors. She served as the Membership Advisory Council Representative for the Southwest Central Region for the Society for Human Resources Management (SHRM); the Director for SHRM New Mexico Council; and the President for the Human Resources Management Association (HRMA) of New Mexico. She served as a judge for Quality New Mexico.

Dr. Montoya was recognized by Albuquerque Business First as a Women of Influence Honoree in 2015 and was awarded the HR Volunteer of the Year by the HRMA of New Mexico presented by SHRM NM in 2011.

Dr. Montoya achieved her Ph.D. in Organization, Information, and Learning Sciences at the University of New Mexico. She is a published co-author for topics including a Model of Shared Leadership as well as Building Trust in Virtual Teams. She holds two globally recognized certifications, the SHRM-Senior Certified Professional (SHRM-SCP), and the Senior Professional of Human Resources (SPHR) and previously has held a Professional of Human Resources (PHR).

Theresa Storey, Chief Financial Officer/Compliance Officer

Theresa Storey joins Northern New Mexico College as the Chief Financial and Compliance Officer. She is a collaborative team player with a leadership, analytical, and detail-oriented skill set. Theresa is experienced in governmental accounting, state and federal audit, budgeting, and financial operations. Most importantly, Theresa is committed to excellence and service.

Theresa is from Santa Fe, and earned her bachelor's degree in Mathematics from the University of New Mexico. She has over 18 years of fiscal experience. She has served in various capacities at the New Mexico Public Employees Retirement Association and most recently served as the Chief Financial Officer for the Office of the Attorney General.

Regent Velarde asked if the College had plans for Espanola day at the Roundhouse and wanted to make sure we are looking towards that. President Balderas stated we are in the process of setting up a table and how we want to involve students, faculty and of course the Regents have a standing offer and this is an important note Regent Velarde made. Board President Martin asked if the Regents are planning on attending to let Ms. Pena know so a Notice can be posted.

President Balderas stated sometimes he gets a little serious and a little bit doomy and gloomy and he would like to recognize Northern's leadership and also key maintenance personnel. As updated last month, the President's Casita was not ready in January and did some amazing quick work to make it habitable. President Balderas has the lenia black hands from the fireplace. He has moved into El Rito and he wanted to let the Board President know. President Balderas hosted the President for a cup of coffee. It was really important in this negotiation and some of the stakeholders that the President have a presence here and he wants to make it official that he has moved into the Casita this week.

VIII. FACULTY SENATE PRESIDENT REPORT

Joaquin Gallegos stated they had a very efficient meeting on February 3, 2023. Thank you, Dr. Lopez, for attending and giving feedback on program review. Discussion was held regarding chair rotation policy. They also discussed artificial intelligence and will continue to talk about that. They read through a draft charter of the CES committee. They will have another reading at the next meeting and formalize the committee. Dr. David Torres brought to their attention that the home of Ajit Hira burnt in Chamisal and it was fairly tragic. They are going to make a collection for Dr. Hira. A GoFundMe campaign has been up for Dr. Hira and they have raised \$3,000. Anyone who has not had a chance to donate it will be on Facebook and Instagram and some of the other outlets that have the account and make people aware it is still open and receiving donations. Regent Velarde asked if Ajit is ok, he is the whole reason she became an Engineer. Mr. Gallegos stated he is ok and the insurance company put him up in a hotel and they are working out details on his plan.

IX. STUDENT SENATE PRESIDENT REPORT

Dolores stated Student Senate is happy to report a successful event this month for Black History month event. Our Vice President Kiana Seaboy took the lead on this event with Mr. Guedes in the planning and execution. Tomorrow they will be meeting to plan the next event for Women's History Month and schedule leadership training. They will also set a date to finalize the review of the constitution to have it ready for the Board of Regents to review before the end of their term in the spring. Student Senate has managed funds conservatively to split between fall and spring semesters. They have put on successful events and the budget remains health. They did set aside \$2,000 for clubs that may need funds because funds will be low after COVID. Last meeting, they approved a club called Dungeons and Dragons, they are excited to hear about this club and hopeful it will maintain a strong membership because it was already piquing the interest of many students. The Student Senate would like to commend the Board of Regents on the decision that they made in the choice of the new President. We see his dedication to making the college a place where students are heard and their feedback is valued. They met with President Balderas and though they were all really nervous in the beginning he quickly made them feel very comfortable and listened to all of them. He helped us understand all of the items brought to him a little deeper and understood all their concerns.

President Balderas stated they are being humble, they presented him a list of opportunities and challenges on campus that would rival something that Geno Zamora our general counsel would put together. Very prepared, very diligent but really very honest about and he wants to commend their leadership, their contribution and their level of work ethic was very impressive. Professionals like Geno and other professionals that support this institution their future is very bright. They came to work at that meeting and he was very impressed with the level of dialogue and discussion and ideas. Northern has some phenomenal student leaders. Board President Martin stated the four years he has been on the Board he would say all the student leadership we have had has been exemplary, they have gone above and beyond of what we have asked them to do and the future is very bright for our area with leaders such as this. Regent Swentzell stated he would echo those comments and very happy to hear that student clubs are reviving; the pandemic was tough in lots of way and it is good to hear some of these activities are rebooting. Of course, one of the future agendas is the handbook in that regards, he has other comments about that but appreciates the work they are doing. Regent Velarde stated she is super impressed we got to share some time with them during lunch and at the legislature and really proud to see Northern's new faces and leadership just going out there and taking the lead. It is a little overwhelming and intimidating at first but they got a hold of it right away and some of them really enjoyed the time at the legislature in seeing the power they have in their house. Regent Juarez stated she wanted to commend President Gurule for her beautiful and humble leadership. They are doing great things, she is proud of them and if they need any support, please let her know. Board President Martin thanked President Gurule.

X. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Approval of New Academic Programs Second Reading

Dr. Lopez stated this is the second reading of this document. On page 28 in the packet there is the recommendation. There are three programs with several actions. These actions were discussed

with the Academic/Student Affairs committee. The first item is the approval of the Associate of Arts in Integrative Studies. Because it is an associate degree, the board's approval is the last step in the internal approval process. It has yet to go to the higher education department and that process is a little more complicated. There is always a chance of the program being rejected. In 2019 our plumbing and electrician program was tabled for 6 months. When we pass that committee, we inform the HLC. This is just a notification process upon approval from HED. This is the first recommendation for action today. However, this recommendation is associated with a second recommendation for action. The idea is to consolidate several other programs including General Psychology, Criminal Justice, Substance Abuse Counselor and Film and Digital Media. The request today is that these programs are terminated subject to the approval by HED for the Associate of Arts in Integrated studies. The idea is to replace four programs with this program. If this does not happen, the approval, we will keep them. These are skillsets students are still looking for at Northern. The third recommendation is to approve the certificate of phlebotomy. This was presented and has a lot of community support from the LANL Foundation who provided initial funding. We have been discussing this for two years. We have the partnership from Espanola Valley High School. The idea is to expose students in dual credit to the sciences. Dr. Lopez attended the Workforce Development Conference and four areas of high demand in Northern New Mexico are health science, IT, hospitality and Technical Trades. This was our response to bring more kids into these programs. This was presented to the committee and discussed and this program right now is going to be sustained financially by some grants we have. We cannot keep a program on grants for ever. That is an expectation that every grant program that the programs are institutionalized by Northern. Dr. Lopez is proposing that the program goes through an enrollment evaluation by year 3, 4 and 5 so we can show by enrollment or alternative funding sources it can absorb the cost of the program. We already know that some of our health sciences program and sometimes it is impossible to sustain with our current I&G program. This is why it is important to absorb the costs. The last recommendation is to approve the Certificate of Engineering Growing and Computer Aid Design. That was also presented last time. Dr. Lopez is requesting four actions.

Board President Martin entertained a motion to approve the Associate of Arts in Integrated Studies.

Regent Swentzell moved to approve the Associate of Arts in Integrated Studies. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

Board President Martin entertained a motion to approve the termination of the Associate of Arts.

Regent Swentzell moved to termination the Associate of Arts Programs and General Psychology, Criminal Justice, Substance Abuse Counselor and Film and Digital Media subject to final approval of the AAIS by HED and HLC. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

Board President Martin entertained a motion to approve the Certificate of Phlebotomy.

Regent Juarez moved to approve the Certificate of Phlebotomy. Second - Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

Board President Martin entertained a motion to approve the Certificate of Engineering Drawing and Computer Aided Design.

Regent Velarde moved to approve the Certificate of Engineering Drawing and Computer Aided Design. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

2. Approval of Honorary Degree Candidate – Action Required

Dr. Lopez stated we received a recommendation from the Faculty Senate for honorary degree. The recommendation in the package on page 138. The faculty senate is recommending Mr. Mel Martinez for an honorary Baccalaureate Degree at this graduation ceremony in May. Dr. Lopez presented his work and achievements. Dr. Lopez stated he celebrates and supports the nomination.

Board President Martin entertained a motion to approve the honorary degree for Mr. Mel Martinez.

Regent Velarde moved to approve the honorary degree for Mr. Mel Martinez. Second – Regent Swentzell. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

3. Academic Calendar AY 23/24

Dr. Lopez presented the Academic Calendar for Summer of 2023 through Summer of 2024 (attached). The calendar follows the same structure only moving one day. For the summer of 2024 we are including more flexibility in the offering of the summer program. Traditionally, the summer courses are 8-week courses. In 2024 we will keep them but also introduce two 5-week courses. They will have the option to offer 5-week courses. Students are going to be able to complete several courses. This is a best practice that other universities are offering and we are going to start offering this. This is a new innovation. Depending on the number of credit hours, is the number of hours they will attend. For each credit hour it is 16 hours of instruction. This is not for all students but there is always a group who enjoy and support this type of offering. Board President Martin thanked Dr. Lopez.

Board President Martin entertained a motion to approve the Academic Calendar for Summer of 2023 through Summer of 2024.

Regent Velarde moved to approve the Academic Calendar for Summer of 2023 through Summer of 2024. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

4. Student Clubs Handbook

Dr. Lopez presented the Student Club Handbook to the Board of Regents (attached). As we are bringing back student life and we have several clubs and want to build more, it is important for

these clubs to have rules, regulations, policies and processes. Thank you, Don Appiarius and Bruno Guedes, for putting this book together. Dr. Lopez invited Bruno Guedes to present this. Mr. Guedes stated this work Dr. Appiarius and Mr. Guedes have been doing since summer. That was the first assignment he gave to Mr. Guedes to come up with this handbook for the student clubs and orgs. It is important for them to have policies and procedures in place so they don't get into trouble. We had some clubs in trouble in the past and want to avoid this. We worked a lot on this handbook to make it as bulletproof as possible for our students. He has been following this procedure even though we did not approve the D&D club, Dungeons and Dragons Club as President Gurule mentioned. It streamlines the process and the students understand what they need to do and how they spend their money. It is important for the clubs and student life to have this. Board President Martin thanked Mr. Guedes and asked Dr. Appiarius if he had anything to add. Dr. Appiarius stated he would like to echo that and advised that this was based on a best practice model that had been developed in 2017 at another institution. It was heavily adapted to be compliant with New Mexico State Law and while it is definitely designed to provide guidelines so that clubs and organizations don't run a fowl of institutional policies. He also wanted to point out that it simplifies the process to become recognized and properly registered and make it easier and accessible for clubs to drive generations of memberships and new clubs and orgs as a result. Furthermore, not only does it keep it compliant with financial policies, rules and regulations, but on a national level one of the biggest challenges institutions come across is disparate treatment of clubs and organizations. The guidelines imbedded within this ensure equal treatment of clubs and orgs. As long as we follow the handbook they will be protected and so will the institution.

President Balderas stated many higher education institutions struggle from mismanagement of student activity funds and it is a high risk often overlooked. President Balderas would like to commend the leadership, the college for being proactive in trying to, to prevent and keep issues from happening. Congratulations to the college.

Regent Swentzell stated he wanted to commend this document because as was mentioned a lot of institution don't have a very well fleshed out sort of guidance of student clubs and organizations and really looking at this as a former club sponsor himself and having these guidelines is super valuable and he really likes the layout of the handbook. Sometimes that is pretty out there for students to be like what to create a set of bylaws and elect officers. He likes that this is user friendly and thank you for your work.

Board President Martin entertained a motion to approve the Student Clubs Handbook.

Regent Swentzell moved to approve the Student Clubs Handbook. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

B. Vice President for Finance & Administration

1. Fiscal Watch Reports

Ms. Storey stated that the July, August and October reports were going to be presented (attached). Ms. Storey reviewed the Fiscal Watch Reports for the Board of Regents for September and November.

Regent Swentzell asked about the Mill Levy and asked why it is lagging. Mr. Martin stated taxes

are due November 10th and delinquent December 10th. Most people pay taxes in December.

Board President Martin asked on student social and cultural, he noticed both months, one is 630% of the year before, if it is because there were not students on campus. Ms. Storey stated that is exactly right. That is a great thing in identifying an increase.

Board President Martin entertained a motion to approve the Fiscal Watch Report for September 30, 2022.

Regent Velarde moved approve the September 30, 2022. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

Board President Martin entertained a motion to approve the Fiscal Watch Report for November 30, 2022.

Regent Swentzell moved to approve the Fiscal Watch Report for November 30, 2022. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

XI. DEEP DIVE

A. Title V – Kristy Alton

Ms. Alton presented the El Centro Grant to the Board of Regents (attached).

XII. EXECUTIVE SESSION

None.

XIII. POSSIBLE ACTION ON EXECUTIVE SESSION

None.

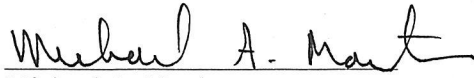
XIV. ADJOURNMENT

President Balderas stated he would like to recognize Mr. Khalsa who is the Coordinator of the Veteran's Resource Center who started three days ago and wanted to welcome him. Board President Martin welcomed Mr. Khalsa.

Board President Martin entertained a motion to adjourn.

Regent Velarde moved to adjourn. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

The Board of Regents adjourned at 2:41PM

A handwritten signature in black ink, appearing to read "Michael A. Martin". The signature is fluid and cursive, with the first name "Michael" being more prominent.

Michael A. Martin
Board President

Erica Velarde
Board Vice President